Submitting Presentations in MyMediasite

- 1. Publish your content to MyMediasite, wait for it to become ready, confirm that it plays properly, and change the privacy to Viewable (Unlocked).
- 2. To submit the video, click on the presentation title to open its Summary page and then click the "Copy To" button to the right of the preview window:

Start Copying	Cancel
	Start Copying

3. Click the "Destination Folder" box to show the list of available folders:



- 4. Click your course name
- 5. Click the blue "Start Copying" button
- 6. The server will process your request and send your instructor an email notification.
- 7. You may close the web browser window.