

TALE Ambassadors Meeting #1 - Spring 2009

Monday, February 09, 2:00-3:00 PM & Tuesday, February 10, 9:30-10:30 AM 1231 MCHS

Minutes

Attendees: Faith Warner-Anthropology, Negin Chung-Art, Suzanne Sklaney-Audiology & Speech Pathology, John Hranitz-Biology & Allied Science, Loreen Powell-Business Ed/BIS, Phil Osburn-Chemistry, Ravi Narayanaswamy-CIS/MIS, Alan Goodboy-Com Studies & Theater Arts, Camille Belolan-DDI, David E. Walker-Elementary ED/E. Childhood, Terry Riley-English, Maureen Walsh-Exceptionalities, Joseph Hazzard-Exercise Science & Athletics, Victoria Geyfman-Finance & Legal Studies, Jeffrey Brunskill-Geography & Geosciences, Lisa Stallbaumer- Beishline-History, John Okpara-Management, Michael Stephans-Math & Computer Science, Gary Hardcastle-Philosophy, Sheng Ding-Political Science, Shane Jaynes - Sociology

Departments Not in Attendance: Academic Support Advisement Faculty, Accounting, Economics, IT, Language & Cultures, Library, Marketing, Mass Communications, Music, Nursing, Physics, Psychology, Secondary Education

Guests: John Hranitz – Biological & Allied Health Sciences/TALE Center Co-Chair (2/9 & 2/10)
Marion Mason – Psychology (2/9)

Agenda Item 1: WELCOME & REVIEW OF NOVEMBER 2008 MINUTES

Dr. Sheila Jones called the meetings to order and welcomed everyone to the first Spring '09 TALE Center Ambassador's Meeting.

- ❖ 2/9/09 Meeting - John Hranitz motioned to approve the November 10-11, 2008 Minutes, Loreen Powell seconded the motion.
- ❖ 2/10/09 Meeting - Terry Riley motioned to approve the November 10-11, 2008 Minutes, John Hranitz seconded the motion.
- ❖ The minutes were unanimously approved, with no additions or corrections.

Agenda Item 2: RESEARCH IN PROGRESS SERIES (CONCEPT PROPOSAL – DR. MARION MASON)

Purpose - Collaboration and mentoring between different colleges relative to research projects. It was suggested that these would be hybrid seminars with an informal gathering in a non-competitive atmosphere (safe haven), and

- ❖ be able to collaborate
- ❖ discuss best practices
- ❖ share projects that are just underway or ending
- ❖ talk about research in progress across disciplines
- ❖ discuss qualitative software (it would be great to have a group of people come together & try to decide which is best)
- ❖ give and get advice on how to get a book published
- ❖ discuss what you should look for in a book contract
- ❖ give and get advice on how to write grants

- ❖ lead to a mentor reading and editing manuscripts, writing data analysis, and offering old fashioned content analysis

Dr. Marion Mason is willing to put her time and energy into organizing these sessions.

Suggestions

- Suggestions included calling the sessions “Research Tuesdays” or “Research Fridays”, and having meetings weekly or bi-weekly.
- These gatherings could be set up as “Brown Bag Meetings” where people with experience could give talks.
- Call this the *Research In Progress Series* (RIPS).
- Encourage older faculty to invite a new faculty member to attend the sessions.
- New and Newer Faculty Group could identify people within departments in advance and invite them to bring others to these sessions.
- We already have a lot of new faculty members who are TALE Ambassadors. New faculty are totally overwhelmed, and this would be an invitation to a safe haven.
- Request some older faculty lead the first few sessions to set a tone.
- This is similar to a “Learning Community”, and could lead to Learning Communities formed from RIPS.
- Waypoint started out formal, and is now a learning community.
- Some faculty would appreciate someone reading and reviewing articles.
- Create a Blackboard organization
- Number would be best held to 12-15.

Questions/Issues

- How do you drum up interest and not be a duplication of something already taking place? Some teams across campus are already doing something like this. Comment - ICS WAS NOT INTERESTED IN DOING THIS. Most networks are within colleges. Perhaps we can target interdisciplinary journals and conferences. Obstacles: Time management. How to structure this so we know we have a presentation coming?
- Detriments – Collaborator could also be a reviewer. How do we convey this is a safe haven?
- A lack of trust is harming collaborators; morale is not good on campus.
- Implementation Issues – How do you reach out to people? It was suggested that ambassadors ask to be added to their department meeting agenda for the purpose of presenting TALE Center information.
- General consensus – This is a worthwhile idea, and we should move forward on this in the fall.

Agenda Item 3: UPDATE - SPRING SEMESTER TALE ACTIVITIES

Teacher-Scholar Awards -

Approximately \$15,000.00 was budgeted for the Teacher-Scholar Award Grants. Six applications, totaling \$12,962.00, were received in the following categories:

- ❖ Implementation of New Classroom Strategies (3)
- ❖ Development of Classroom Instruction Technology (1)
- ❖ Pedagogy-Related Research (2)

The review process will begin on Tuesday, February 17, 2009 with the goal of reviewing the applications during next two weeks, and to announce the winners before Spring break. The committee members consist of the two TALE Co-Chairs, Janet Bodenman, College of Liberal Arts, and John Hranitz, College of Science and Technology, and the following faculty members: Lynn Painter – College of Professional Studies, Karl Kapp – College of Science and Technology, Victoria Geyfman – College of Business, David Magolis – Support Programs. Dr. Sheila Dove Jones will act as a non-voting facilitator. Award winners from previous years can submit applications. Dr. Jones will meet with any faculty members who need assistance completing their application.

Fall Speaker Committee – Additional Volunteers Needed

Previously, two TALE Ambassadors volunteered to serve on the Fall Speaker Committee: David Walker, and Loreen Powell. Camille Belolan has also volunteered to serve on this committee. Dr. Jones is still trying to get Act 48 credit hours through the Office Continuing Education available for participants.

Suggestion – It might be helpful to obtain recommendations for outstanding speakers from faculty who have attended Lilly Conferences.

Undergraduate Research Workshop (Coordinator: Dr. John Hranitz)

Dr. John Hranitz expounded upon the Undergraduate Research Workshops scheduled for: Friday, March 13 and Friday, March 27, 2009 from 8:00-5:00 to be held at Kehr Union.

The goal is to form teams consisting of 2+ faculty members who will attend the workshops. Several members from each team could attend different workshops in deference to their teaching schedules. Faculty can attend workshops on either date; however, it would be preferable to attend one within their discipline. Dr. Hranitz requested the ambassadors think about forming teams within their disciplines. Dr. Lincoln will be sending out a letter to the department chairs to solicit teams to attend the workshops. The administration is funding the workshops and lunch will be provided. The administration has a genuine interest in Undergraduate Research and what can be done to find out the needs within departments. They are interested in developing models to apply in various areas. Dr. John Hranitz was requested to lead this initiative due to his previous experience mentoring undergraduate students.

March 13th workshops will be directed toward the Humanities and Social Sciences
The presenters for the March 13th workshops include: Nancy Hensel, Executive Director, Council on Undergraduate Research. March 27th workshops will be directed toward the Physical and Life Sciences.
The presenters for the March 27th workshops include: Merlyn D. Schuh, Ph.D. - Department of Chemistry, Davidson College, Davidson, NC and Kimberly A. Frederick, Ph.D. – Department of Chemistry, College of the Holy Cross, Worcester, MA.

The structure will consist of: Presenter segments, workshops, and breakout sessions. The framework is established; three breakout sessions will take place throughout the day (including breakout sessions for faculty questions, etc.) Information will be posted on the TALE web site.

The goal is to organize and centralize Undergraduate Research and integrate a model across campus. Each department should determine an appropriate model for undergraduate research and identify resources needed to support this financially, including identifying potential external sources of funding. This program will offer students real world experience; and assist with the recruitment of academically talented students to Bloomsburg University. It was suggested that models implemented at other campuses be explored to identify other innovative solutions.

Concerns –

- Problem finding time to do research with students.
- Each discipline is different.
- Is there a way to tie scholarship with undergraduate research?

Ambassadors were encouraged to discuss this undergraduate initiative at their next departmental meeting and to solicit colleagues to serve on department teams. General consensus – Worthwhile idea.

Seminars/Book Chats/Pedagogy-Strands/Grant Writing Workshops

Book Chats:

The Graphic Syllabus and the Outcomes Map (MindJet) Michael Ruffini * 11 Participants)

Beyond Tests and Quizzes: Creative Assessments in the College Classroom (Sheila Jones * 14 Participants)

A total of 25 faculty participate in the book chats. Interesting dialogue occurs in the “Beyond Tests and Quizzes” group due to the diverse faculty make up.

Outstanding Teacher Award:

The Outstanding Teacher Award announcements will be disseminated on March 16, 2009 due to the shortened semester. A list of the May and August 2009 graduating undergraduate seniors and graduate students will be obtained by Dr. Helmut Doll. Students can make only one nomination provided in a narrative form. The committee determines who will receive the award.

Questions/Comments –

- Should we have a rule regarding a winner who plans to leave the university? Last year one of the winners left the university. According to Dr. Jones, that professor requested her monetary award be given to her department.
- Should there be more structure and rules regarding the criteria? Dr. Jones said she will direct these concerns to the award committee.
- One of the questions on the nomination form asks the students if they were solicited to submit a nomination by the faculty member. Those nominations are automatically removed from consideration.

Seminars – 11 Scheduled; Pedagogy/Technology Strands – 8 Scheduled; Grant Writing – 7 Scheduled
Spring Picnic Social - To be or Not To Be

Last year there were approximately 35-40 people (including spouses, children, etc.) who attended the Spring Picnic. Dr. Jones suggested holding an open house with refreshments in the TALE Center or the Alumni House in lieu of having a Spring Picnic since the weather in April will still be cool. The possibility of holding a reception in conjunction with the Philosophy Department's open house was also suggested. Dr. Jones will follow-up on this the suggestion with Gary Hardcastle.

Lilly-East Conference on College and University Teaching – April 15-17, 2009

The Waypoint Research Group worked on their project for approximately two years. Their conference proposal was accepted by the Lilly East Conference. Conference attendees and/or presenters include: Mark Tapsak, Nancy Ryland, Alicia Redfern, Stephanie Schlitz, Sheila Jones, Deborah Stryker, Carolyn Lamacchia, Angela Pang, and Celina Byers.

New Faculty Website: The administration wants to support new faculty. Unfortunately, the Mentoring Program for Fall 2009 will not be initiated due to the current state of the economy. In lieu of a mentoring program, a web site specific to new faculty concerns is being created. Drs. Regina Bobak, Sheila Dove Jones, Molly Marnella, and David Walker are working on this new faculty website. New faculty members will offer feedback regarding its applicability. A copy of the New Faculty brochure was included with the handouts at this meeting. The purpose of the website is to provide on the spot information on what new faculty need to know. Website content is based on the input of faculty obtained during a seminar on "Creating a departmental 'New Faculty Handbook'" given by Molly Marnella, Ed.D., David Walker, Ed.D., Joy Bechtold, M.Ed., and Alison Stone-Briggs, M.S. last October.

Suggestions for additional topics: Using FCINF and SAP, advising information, transfer credits procedures, links to the *Pilot* and other websites, purchasing procedures, and obtaining a purchasing card.

Agenda Item 4: RECOMMENDATIONS FOR FUTURE TALE ACTIVITIES

The TALE Center is currently doing many diverse things. Seminars and workshops offered are based on data from previous focus groups and need assessment surveys. No additional recommendations from the Ambassadors were provided for consideration.

Both meetings were adjourned by consensus.

TALE Ambassadors Meeting #2 - Spring 2009

Monday, March 16, 2:00-3:00 PM & Tuesday, March 17, 9:30-10:30 AM 1231 MCHS

Minutes

Attendees: Bill Harrar - Academic Support Advisement Faculty, Negin Chung-Art, Carl Hansen-Biology & Allied Science, Loreen Powell-Business Ed/BIS, Phil Osburn-Chemistry, Ravi Narayanaswamy-CIS/MIS, Alan Goodboy-Com Studies & Theater Arts, Camille Belolan-DDI, Dawit Senbet-Economics, David E. Walker-Elementary ED/E. Childhood, Stephanie Schlitz-English, Maureen Walsh-Exceptionalities, Victoria Geyfman-Finance & Legal Studies, Jeffrey Brunskill-Geography & Geosciences, Lisa Stallbaumer- Beishline-History, Celina Byers-IT, Luke Springman-Language & Cultures, David Magolis-Library, John Okpara-Management, Jason Genovese-Mass Communications, Michael Stephans-Math & Computer Science, Gary Hardcastle-Philosophy, Sheng Ding-Political Science, Kevin Ball-Psychology, Shane Jaynes – Sociology, Michael Ruffini-Secondary Education

Departments Not in Attendance: Accounting, Anthropology, Audiology & Speech Pathology, Exercise Science & Athletics, Marketing, Music, Nursing, Physics

Guests: Janet Bodenman - Communication Studies & theatre Arts/TALE Center Co-Chair
Marion Mason - Psychology
Molly Marnella - Early Childhood & Elementary Ed.
Regina Bobak - Instructional Technology Specialist/Instructional Media & Design Center

Agenda Item 1: WELCOME & REVIEW OF FEBRUARY 2009 MINUTES

Dr. Sheila Jones called the meetings to order and welcomed everyone to the second Spring '09 TALE Center Ambassador Meetings.

- ❖ 3/16/09 Meeting – Lisa Stallbaumer-Beischline motioned to approve the February 9-10, 2009 Minutes, Loreen Powell seconded the motion.
- ❖ 3/17/09 Meeting – Phil Osburn motioned to approve the February 9-10, 2009 Minutes, Carl Hansen seconded the motion.
- ❖ The minutes were unanimously approved, with no additions or corrections.

Agenda Item 2: OLD BUSINESS

UPDATE – New Faculty Website: Drs. Regina Bobak, Sheila Dove Jones, Molly Marnella, David Walker

Drs. Regina Bobak, Sheila Dove Jones, Molly Marnella, and David Walker worked on a new faculty website (http://orgs.bloomu.edu/tale/new_faculty.html), which grew from a tri-fold. This website was presented to the Ambassadors at both meetings. The website was set up in lieu of establishing a Mentoring Program at this time. This is an attempt to accommodate new faculty needs, however, it was noted that this website goes beyond new faculty and supports all faculty. Dr. Bobak is currently working on an interactive map for the website. New faculty members are requested to give feedback, and it would be

appreciated if the Ambassadors would go through the website to look at it and see if anything is incongruent. All feedback will be appreciated. A quick survey may also be disseminated at the end of the Fall '09 semester, and the website may be presented at the New Faculty Orientation next Fall.

Comments, concerns and suggestions concerning the website are as follow:

- ❖ Check with EVA & Department Chairs regarding "Your Performance".
- ❖ Union contracts are posted on the PASSHE web site.
- ❖ Change "Your Performance" to "Your Performance Review".
- ❖ Remove – "Your significant documents".
- ❖ Location of website should be under "Faculty".
- ❖ Contact Patrick Ryan, Text Manager at the University Store to see if he has suggestions for 1st year faculty.
- ❖ Ordering books needs to be moved to "Getting Started" and "Setting up Classes or Classroom".
- ❖ Placing orders for textbooks - Include "Order by a certain date" for books.
- ❖ Possibly set up a short survey for feedback.
- ❖ Performance Review – Working on the link.
- ❖ Post office hours on FCINF under defined link from Technology.
- ❖ Include link to Human Resource & ESS under the "New Faculty" drop downs.

UPDATE - RESEARCH IN PROGRESS SERIES (CONCEPT PROPOSAL – DR. MARION MASON)

Dr. Marion Mason provided an update regarding the status of the proposed Research in Progress Series, which would be comparable to a brown bag lunch series held many years ago. This would be a way faculty can gather in a comfortable, relaxed, collegial atmosphere. She is concerned that it may be too comfortable or casual and requested feedback. With regard to titles and strategies, she is not sure how to structure this. Is the title "Research in Progress" okay? Dr. Mason would like to establish a Bb community for those interested. This program is considered a launching pad, & she will be happy to do the leg work on this. Dr. Mason would like to send out a call for facilitators and proposals.

Dr. Mason noted that Dr. Starkey loved the idea, and remembers something like this when he was new to our campus. The casual atmosphere was one of the draws when this was enacted previously.

Comments, concerns and suggestions concerning the Research in Progress Series are as follow:

- ❖ No negative comments were forthcoming.
- ❖ If the meetings are too casual, faculty may not think it will be worth their time. Need to make these meetings worth investing their time.
- ❖ It's a good idea. Too much & too little structure could be problematic. Let things grow out of this.
- ❖ The groups could establish parameters.
- ❖ Topical session or general sessions -
 - Would be more of a topic focus.
 - Smaller gatherings around a topic.
 - How do you determine the topics?
 - Do survey on topics listed. Suggestion for broader subjects.

- ❖ Form groups ourselves.
- ❖ The Deans were supposed to get a list of faculty research interests.
- ❖ Create needs assessment. Generic areas – 5 questions. Strategy for Fall – Have 4-5 of these set. They can be whatever folks want to talk about.
- ❖ Put out a call for five people to jump start us for next year.
- ❖ Generic areas – 5 questions.
- ❖ Start this next Fall - Maybe on a Friday around noon or 1:00 PM.
- ❖ Send call out middle of next September for upcoming topics.
- ❖ Start Bb community.
 - Suggested topics:
 - Qualitative software – Art in 40's & 50's.
 - Call from Templeton Foundation – Grants on “Science of Generosity”.
- ❖ Need to find a way to disseminate this other than e-mail, hopefully ambassadors will bring this up during departmental meetings.
- ❖ We could do a needs assessment.
- ❖ Good idea. Liked brown bag idea.
- ❖ Excellent.
- ❖ Keep informal & casual.

Titles -

Research Support & Discussion Series (Brown Bag)

Research Support & Discussion Series: An informal brown bag gathering.

Invitational Research support & Discussion Series

A show of hands for a title ensued:

(1) Research in progress (2 votes)

(2) Research & Support Discussion Series – Majority of hands.

3/16/09 Meeting – Loreen Powell motioned to start this, Dave Walker seconded the motion. All were in favor for 5 sessions during the Fall semester and 5 sessions during the Spring semester.

3/17/09 Meeting – Celina Byers motioned to support this, Alan Goodboy seconded the motion. All present voted aye to put out a call for facilitators in the near future.

UPDATE - SPRING SEMESTER TALE ACTIVITIES

Teacher-Scholar Awards -

People were sick with the flu, a family emergency, etc. and had to regroup. The meeting will take place in a week or so.

Fall Speaker Committee – Additional Volunteers Needed

This group still needs to meet. Dave Walker, Loreen Powell & Camille Belolan will be meeting to decide on a Fall speaker.

Undergraduate Research Workshop (Coordinator: Dr. John Hranitz)

Dr. Hranitz gave a brief summary of the Undergraduate Research Workshop:

Dr. Lincoln kicked it off. “Goals & Obstacles” were created, and “Missions” were done group wide. It was well worth networking. No one has been going to CUR (Council of Undergraduate Research) conferences & workshops. After the next session information from both workshops will be combined & recommendations will be made to Dr. Lincoln. The next workshop will be held on March 27th.

Outstanding Teaching Award:

A reception will be held on 4/24, 12-2 PM in the TALE Center, refreshments & cake will be served. It was noted that historically receptions were held for the recipients of the Outstanding Teaching Award.

Seminars/Book Chats/Pedagogy-Strands/Grant Writing Workshops

Seminars – 11 Scheduled; **Pedagogy/Technology Strands** – 8 Scheduled; **Grant Writing** – 7 Scheduled

Book Chats -

Historically book chats were only done during the Spring semester. A suggestion was made to hold a book chat for new faculty, and to have attendance be voluntary. Some ambassadors thought this was a good idea, others though new faculty would be too busy. Another suggestion was to hold Article Chats in lieu of Book Chats. The back page of the Chronicle of Higher Education has some interesting articles.

Agenda Item 3: NEW BUSINESS

MANUSCRIPT REVIEW BOARD

Current Members: John Baird, William Frost, Ben Fuller, Sue Jackson, Ann Lee, & Dee Welk.

New faculty would like to have someone proof read manuscripts before sending them out to publishers. According to Dee Welk, some retired faculty would like to be involved.

Suggestions for names included:

- ❖ Team Peer Review Consultants
- ❖ Manuscript Review Center
- ❖ Manuscript Writing Center
- ❖ Manuscript Review Support

Comments, concerns and suggestions concerning the Manuscript Review board are as follow:

- ❖ Put this on the web site & explain it.
- ❖ IRB may be able to suggest to faculty.

- ❖ Need descriptions of who those people are. Check with the volunteers regarding linking directly to them. Put a counter on the links.
- ❖ Let Dee's group decide how to provide support.
- ❖ We need to track participants:
 - Yahoo groups?
 - Use a Bb community? Mark reviewed button.
- ❖ This is a good idea. Let the community decide. Writing center for publishing faculty.
- ❖ What would the turnaround time be?
- ❖ Documents - Electronic? Physical presence?
- ❖ Some procedures need to be established.
- ❖ Some individuals wanted someone to be a reader, look at grammar, flow of ideas. Proofreading, editing. Content or format? Can't be content.
- ❖ All volunteer basis.
- ❖ Need a quick turnaround time. Need to know deadlines for submission & how long it will take them to review a manuscript.
- ❖ Keep informal. Need someone familiar w/ the field.
- ❖ Suggestion – Submit portions instead of manuscripts.
- ❖ Need parameters of what you can submit.
- ❖ Start this & feedback will determine whether or not to continue it.
- ❖ Need ambassadors' permission to move on. Might get additional individuals. They can meet & discuss.
- ❖ Move to invite them to have meeting.

3/16/09 Meeting - Dave Walker made a motion to move forward, Janet Bodenman seconded the motion. Everyone was in favor.

3/17/09 Meeting - Carl Hanson made a motion to move to invite them to have a meeting, Dave Walker and Shen Ding seconded the motion.

RECOMMENDATIONS FOR FUTURE TALE ACTIVITIES

Sheila will follow up on article chat.

Both meetings were adjourned by consensus.

4/30/09